

# Science Internships FAQs for Students

### What is an internship?

An *internship* is a temporary position with an emphasis on real-world, on-the-job, workplace training. An internship may be paid or unpaid, on campus or off-campus, as part of a subject or a voluntary placement (i.e. not-for-credit).

A Science internship and internship-like experience can be presented in many forms; research project on campus or at an external organisation, lab-based work in a local hospital, office work at a medical firm, work experience in a National Park, full-time internship in a bank, UTS BUiLD project in Cambodia etc...the applications of science are endless so think outside the box!

### How long is an internship?

The length of internships varies depending on the type of internship. The specifics of internship arrangements are made through negotiations between the student, host organisation, and/or UTS staff. The maximum internship length is one session (approx. 400 hrs; 24cp).

### Why should I consider doing an internship?

Internships are a great way to gain professional experience while studying at university, to network with and to learn from experts in your field, and to make decisions about your future career path.

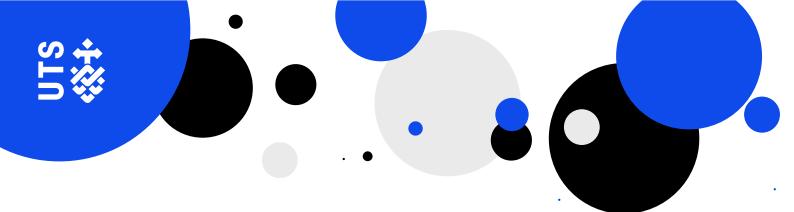
The Faculty of Science strongly encourages students to seek an internship or an internship-like experience, while studying at UTS.

# How should I go about finding an internship?

- Attend a UTS Science Pre-Internship Workshop UTS Science and UTS Careers Service run
  pre-internship workshops to provide students with necessary information and professional skills,
  required to find and complete an internship. Keep an eye on Faculty notices and UTS CareerHub
  events for details.
- UTS website there are many useful tips and information on <u>UTS Careers website</u> and <u>UTS Science Internships</u>
- 3. Talk to your lecturers and keep an eye on UTS CareerHub, UTSOnline announcements and UTS Science Internships emails
- 4. Be proactive, look outside of the box and don't underestimate the power of networking

# What should I do if I'm offered an internship?

Contact <u>science.internships@uts.edu.au</u>. UTS Science Internships team can advise you about the next steps, help you prepare for your placement and complete the required paperwork.



# What is the required paperwork that I need to complete before starting an internship?

The required paperwork and procedures vary for different types of internships. Please refer to UTS <u>Science Internships page</u> for information about specific internship programs and required paperwork.

### Can I receive academic credit for my internship?

UTS Science offers a number of internship subjects as follow:

- Science Internship A (6cp) 60702
- > Science Internship A (12cp) 60703
- ➤ Science Internship B (6cp) 60704
- > Science Internship B (12cp) 60705
- > Science Internship C (6cp) 60706
- > Science Internship (18cp) 60707
- > Science Internship D (6cp) 60708
- Science Internship (24cp) 60709

You may be eligible to enrol in a UTS Science Internship subject if you have free electives in your degree and if your internship requirements match those of an internship subject.

If you enrol, for credit, into a Science Internship subject there is a fee attached.

UTS Science Internships Team can work with you to find the best way to fit an internship opportunity into your Study Plan.

### Can I do an internship without being enrolled in an internship subject?

You may choose to complete an internship without being enrolled in an internship subject; you may have no free electives or wish to save your electives for other subjects.

For recording and insurance purposes, you are still required to liaise with UTS Science Internships Team and submit an Voluntary Internship Application Form.

# Am I covered by insurance whilst working on an internship?

All current UTS students are covered by UTS insurance whilst working on an internship, **only if** the internship is approved by the Faculty and the required paperwork is completed.

# Whom should I contact if I have any questions?

For all internship-related enquiries, please contact <a href="mailto:Science.Internships@uts.edu.au">Science.Internships@uts.edu.au</a>