


UTS GIFTS AND BENEFITS DECLARATION FORM

GOVERNANCE SUPPORT UNIT — level 26, Building 1, City campus, Broadway — inquiries: (02) 9514 1249

DECLARATION FORM INSTRUCTIONS

1. UTS staff are to complete this UTS Gifts and Benefits Declaration Form in line with the requirements detailed in section 5 of the [UTS Gifts and Benefits Vice-Chancellor's Directive](#).
2. The person making the declaration must complete sections A and B.
3. The Supervisor of the person making the declaration is required to complete section C.
4. If the estimated value of the gift or benefit is over \$500, section D must also be completed, by a person at Head of Unit level or higher.
5. Completed forms are to be forwarded to Governance Support Unit, level 26, Building 1, City campus, Broadway.
6. Inquiries can be directed to (02) 9514 1249.

A. PERSON MAKING THE DECLARATION

Name	Professor Attila Brungs		
Position	Vice-Chancellor		
School / Department / Unit	Vice-Chancellor's Office		
Faculty / Division	Chancellery		
Contact email	attila.brungs@uts.edu.au	Phone ext.	1333
Signature		Date	14/12/18

B. DETAILS OF GIFT OR BENEFIT

Nature of gift or benefit offered	Dinner for two at China Doll Woolloomooloo
Name and organisation of donor	[REDACTED]
Reason for the gift or benefit (including the circumstances in which the gift has been offered and/or given)	<p>Christmas gift</p> <p>Attila has a relationship with [REDACTED] prior to working at UTS as they both worked at the [REDACTED].</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
Estimated value (AUD)	<input type="checkbox"/> \$200–500 <input type="checkbox"/> >\$500 <p><i>under 200 but need to declare as have work relationship.</i></p>

B. DETAILS OF GIFT OR BENEFIT

Is this the first gift/benefit from this donor this year?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See sections 3 and 5 of Gifts and Benefits Vice-Chancellor's Directive regarding accumulated or aggregated value of gifts.
Was the gift or benefit accepted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, specify date of receipt: 14/12/2018
Who retained the gift or benefit?	<input checked="" type="checkbox"/> a. The gift/benefit will be retained by the recipient <input type="checkbox"/> b. The gift/benefit will be donated to the UTS or a UTS-related project <input type="checkbox"/> c. The gift/benefit will be retained for the benefit of the Unit or University	If answered b or c, outline in the following question how the gift/benefit will be retained/distributed.
How will the gift or benefit be retained/distributed?	The gift will be retained by Professor Attila Brungs to be used for a personal occasion.	
Does the recipient believe the gift or benefit is, or could reasonably be seen to be, an attempt to influence or otherwise compromise the University or one or more of its employees?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Provide details and reasons:	

C. SUPERVISOR SIGN-OFF

I agree that this declaration is complete and accurate, and approve the method of gift retention as indicated in section B of this Declaration Form.

Name	Ms Catherine Livingstone	Phone ext.	
Position	Chancellor		
Signature	<i>CS Livingstone</i>	Date	15/1/19

D. HEAD OF UNIT SIGN-OFF

Name		Phone ext.	
Position			

Signature		Date	
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GSU ADMINISTRATIVE USE ONLY

Received by	
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Signature		Date	
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Date received	Occasion	Estimated value (nominal <\$50) (significant \$50 - \$250) (major (>\$250) REFER TO GIFTS POLICY http://www.gsu.uts.edu.au/policies/giftsandbenefits.html	Gifts form completed and sent to GSU?	Date recorded in database	Description
16-04-19	Chairman of the People's Committee of Ho Chi Minh City	\$100	no	16-04-19	Vietamese coffee