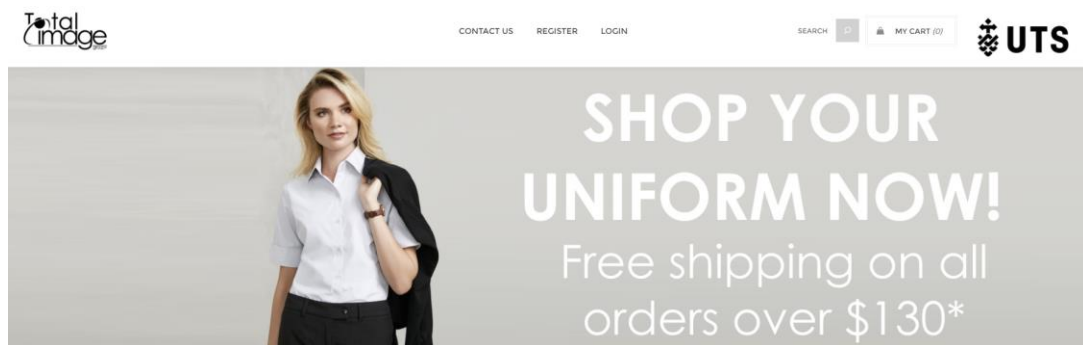


HOW TO GUIDE

REGISTRATION & ORDERING

1. Use/Follow link to online store
<https://uts.totalimagegroup.com.au/>

2. Click 'Register'.



3. Enter personal details including email address

REGISTER

YOUR PERSONAL DETAILS

Gender: Male Female

First name:*

Last name:*

Date of birth:

Day Month Year

Email:*

Confirm email:*

Employee ID*

To shop your uniform go to:
<https://uts.totalimagegroup.com.au/>

4. Create password in 'Password' field. Confirm password by re-entering
5. Click 'Register' button

YOUR PASSWORD

Password: *

Confirm password: *

REGISTER

6. Message appears stating an activation email will be received

REGISTER

Your registration completed

CONTINUE

7. Once activation email is received, click link to activate account.
8. On online store, click 'Login' tab. Log in using your newly created account details (email and password)

To shop your uniform go to:
<https://uts.totalimagegroup.com.au/>

WELCOME, PLEASE SIGN IN!

REGISTER HERE

If you do not have an existing account please register here

SIGN IN

Email:

Password:

Remember me? [Forgot password?](#)

ORDERING

Click products

You will be able to view the categories in your departments range.

Filter the range by categories.

You can filter through the product sub categories and sort by price or name.

To shop your uniform go to:
<https://uts.totalimagegroup.com.au/>



Selecting your product

Once you choose a product you are able to view other images related to the product

Choose your colour, size and QTY and add to bag

Click 'ADD TO CART'



Ladies Polo Shirt Hunter

- * 210 GSM
- * Driwear polyester - Moisture wicking
- * Easy care fabric
- * Snag resistant

SKU: UTS2312

Colour *

Cyan

Size *

--Please Select--

\$29.00 incl tax

0 ADD TO CART

- ♥ Add to wishlist
- 👁 Add to compare list
- 📧 Email a friend

Shopping Cart

Once product(s) are added to cart you may then review your cart or go to checkout to complete your order.

Click on 'Check out' to proceed to purchase.

To shop your uniform go to:

<https://uts.totalimagegroup.com.au/>



SEARCH



TOTAL (INC G...



MY CART 1 item(s)


 	Ladies Polo Shirt Hunter Colour: Cyan Size: 6	\$29.00 incl tax Qty: 1
---	--	--------------------------------------

Total (Inc GST):
\$29.00 incl tax

[VIEW CART](#) [CHECKOUT](#)

MY CART

Image Product(s)

	Ladies Polo Shirt Hunter (UTS2312) Colour: Cyan Size: 6 Qty.: <input type="text" value="1"/> Total: \$29.00 incl tax <input type="checkbox"/> Remove item
--	---

[UPDATE SHOPPING CART](#) [CLEAR CART](#) [CONTINUE SHOPPING](#)

To shop your uniform go to:
<https://uts.totalimagegroup.com.au/>

Payment

Choose your payment method.

Your order will be processed and a confirmation email will be sent.

Your order will be shipped to the address provided.

CHECKOUT

1 SHIPPING ADDRESS

2 SHIPPING METHOD

Standard (\$16.50 incl tax)
Standard shipping method

Express (\$24.50 incl tax)
Express shipping method

3 PAYMENT METHOD

4 PAYMENT INFORMATION

5 CONFIRM ORDER

To shop your uniform go to:
<https://uts.totalimagegroup.com.au/>