

# Shopfront project lifecycle



You have an idea  
for a project!



### Submit your proposal

Answer an online questionnaire to give us the basic details



### Project assessed

We determine whether your proposal is suitable for a Shopfront project, and which subject with which to partner



### Fill in the project brief

We collect detailed information to be shared with students including a key contact for the project



### Students work on your project

Work is monitored throughout semester by the academic lead and adjusted based on your ongoing feedback



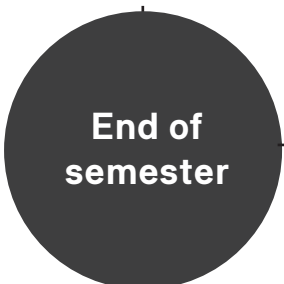
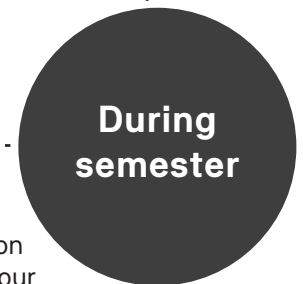
### Introductory meeting

Meet your students (face to face or via zoom) to refine the brief



### Projects are allocated

Under the supervision of academic staff, your project is given to a small team of students



### Presentation and handover

Students present their work to you, and you receive all assets



### Give us feedback

We ask you to complete an evaluation to help us improve our processes

In some shopfront subjects, students will also engage in an immersive experience with clients at some point throughout the semester, e.g. joining in event or talking to volunteers, to get a sense of the organisation's culture and further understand their needs. Shopfront and clients will work together to organise this.