



UTS Scholarship Conditions of Award

Charter Hall Property Economics Scholarship

Faculty of Design, Architecture and Building

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and the University of Technology Sydney ('UTS') in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Charter Hall Property Economics Scholarship

2. PURPOSE

The aim of the Charter Hall Scholarship is to encourage academic excellence in the Bachelor of Property Economics degree.

The Scholarship is open to applicants annually, offering senior Property Economic students the opportunity to receive a cash grant to support their studies.

Australian Indigenous and Female students are strongly encouraged to apply.

Successful candidates may also be offered a paid work placement with Charter Hall to gain insight into the day-to-day operation of the (property) profession.

3. VALUE AND BENEFIT

3.1 Number of Recipients:

One (1) Recipient will be awarded the Scholarship each year.

3.2 Benefit/s to Recipient:

- The maximum total value of the Scholarship is \$10,000 to each Recipient.
- In addition to the Scholarship, the Recipient may have an opportunity to undertake a paid work placement at Charter Hall which is to take place at a mutually convenient time as arranged between the Recipient and Charter Hall t. Any paid work placement will ordinarily take place in the year after the award of the Scholarship.
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3.3 Payment of benefit/s:

- The Recipient will receive two payments per year by electronic funds transfer to their nominated bank account.
- Each payment will be \$5,000 (or the pro-rata amount if part-time study has been approved by exception as defined in clause 8.2).
- Payment will be made approximately four weeks after the census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8.

4. DURATION

The duration of the Scholarship is one (1) year¹.

¹ Scholarship duration may be extended to two years if part-time study is approved by exception.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- Australian or New Zealand citizen or the holder of an Australian permanent resident visa or permanent humanitarian visa; and
- Be enrolled in the:
 - Bachelor of Property Economics; or
 - Bachelor of Property Economics Bachelor of Arts in International Studies; and
- Achieved a minimum of a Credit Average (WAM 65 or above) over the duration of their current UTS course; and
- Be in the final or penultimate year of one of the above courses in the year for which the scholarship is awarded or intending to study Honours in the year for which the award is made; and
- All candidates must apply using the UTS online Scholarships Application form to be eligible.
- All candidates must be available to attend an interview (in person or via Zoom).
- Some candidates may be required to provide a Curriculum Vitae and work reference/s with their application.

6. RECIPIENT SELECTION CRITERIA

As demonstrated in the Scholarship application and interview:

- Alignment of values, goals and culture with those of Charter Hall
- Passion for and motivation to pursue a career in Property using innovative thinking and exceptional problem-solving skills
- Knowledge of the property industry
- Interest in Charter Hall and the work they do and in a paid work placement at Charter Hall
- Academic merit may also be taken into consideration.

Applicants who wish to demonstrate they meet any of the below categories will need to include a Curriculum Vitae and work reference/s with their application, and may be given additional consideration on the basis they:

- Have entered one of the eligible courses as a non-current school leaver; or
- Have entered their chosen course seeking a return to education from industry, or looking for a career change; or
- Have extensive experience in industry;

Additional consideration will be given to students who are:

- Of Australian Aboriginal and/or Torres Strait Islander descent and provide either:
 - a Confirmation of Aboriginality from a Local Aboriginal Land Council or other Aboriginal or Torres Strait Islander organisation; or
 - a UTS Statutory Declaration form accompanied by two written references from Aboriginal and/or Torres Strait Islander people from the applicant's community who can confirm their identity and are not an immediate family member; and/ or
- Be female.

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the above selection criteria.

The Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean of the Faculty of Design, Architecture and Building (or their nominee), and is to include a member experienced in the selection of scholarships. The Donor (or their representative) will be invited to sit on the Committee.

Shortlisted applicants are interviewed and selected based on selection criteria as described in Clause 6. Scholarship offers will be authorised by the Chair of the Scholarship Selection Committee in line with the Scholarships and Prizes Policy.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must:

- maintain a minimum Credit Average (WAM 65 or above). Where credit average is not achieved, the Scholarship may be terminated, unless the Recipient can demonstrate exceptional circumstances² to the satisfaction of the Scholarship Selection Committee.

8.2 UTS Enrolment:

The Recipient:

- must continue to be enrolled full-time³ (equivalent to a minimum of 18 credit points in Autumn and Spring sessions) in the Bachelor of Property Economics; or
- may, in exceptional circumstances apply to the Scholarships Office for approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced pro-rata payments for the period of part-time study.
- Adding or deleting a Bachelor of Arts in International Studies, or withdrawing from a part of a combined course are not considered course transfers for the purpose of these Scholarship conditions.

8.3 Leave / Course withdrawal:

- If the Recipient withdraws from the UTS course after the start of their first session, the Scholarship may be terminated and any Scholarship payment already made for the session in which they withdraw is to be reimbursed to UTS.
- After successful completion of the first session in which the Scholarship is awarded, the Recipient may apply to the Scholarships Office to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient takes leave without approval from the Scholarships Office.
- Provided the Recipient remains eligible, payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved.

8.4. Confidentiality/Intellectual Property:

- During the Internship at Charter Hall, the Recipient may be required to participate in work, study and/or research that may relate to matters that are confidential to Charter Hall and which are of potential commercial value.
- Recipients must acknowledge their obligations in relation to confidential information and intellectual property and may be required by Charter Hall to sign and respect a Confidentiality Deed and Non-Disclosure agreement.

8.4.1 Academic Integrity:

- UTS takes Academic Integrity very seriously and breaches (e.g. plagiarism, cheating, etc.) are considered Academic Misconduct. For more information on Academic Integrity at UTS can be found on the UTS Current Students pages of the UTS website.
- Any Academic Misconduct allegations proven by the University (and upheld if appealed) will result in the termination of this Scholarship and the University might require the Recipient to repay the total benefit received at time of termination.

8.5 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- By accepting the offer of the Scholarship, the Recipient agrees to the Conditions of Award.

² Exceptional circumstances may include, but are not limited to, severe disruptions, disability, ongoing illness, carer's responsibilities and other education barriers which must have independent supporting documentation, and will be considered by the Scholarship Selection Committee on a case-by-case basis.

³ Recipients enrolled in non-standard subjects including but not limited to practical professional experience subjects required for course completion, or Recipients undertaking a session of exchange approved by UTS who maintain their enrolment status at UTS through exchange subjects, will be considered case-by-case as part of the standard ongoing eligibility checking each session.

- For the duration of the Scholarship the Recipient is not permitted to hold other UTS scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make them ineligible for continuation of the Scholarship, for example, but not limited to, reducing study load to part-time, taking leave of absence, or deferring study.
- Any change in circumstances of the Recipient not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.
- The Recipient may be invited to consent to the use of their name, quotations, photographs, or videos of themselves for the promotion of UTS scholarships.
- The Recipient understands that they may be invited to communicate with the Donor whose contribution has made this opportunity possible. This communication may be informal or formal in nature, and may include but not limited to: correspondence via email, mail, or phone; providing updates on course progress; and attendance at Faculty events and/or prize nights in which the Donor may be in attendance.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship may be terminated:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Executive Director, Lifetime Learner Experience Unit the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.

If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.