

UNIVERSITY OF TECHNOLOGY, SYDNEY

RULE CHANGES APPROVED BY COUNCIL

Council resolved at meeting 01/4 (21.6.01):

COU/01/065

- .22 that the amendments to the Rules relating to students, as detailed in attachment 1 to document 7.3, be approved. (file 00/562)

The amendments are as follows:

RULES RELATING TO STUDENTS

Editorial amendment are shown new text underlined text to be deleted ~~struckthrough~~.

- 2.15.3.1 Formal examinations encompass those scheduled and conducted by the ~~Examinations Section~~ Student Administration Unit in the examination periods. Rules 2.15 to 2.23 inclusive shall apply to those formal examinations only.
- 2.20.1 An alternative assessment may be set under special circumstances and such assessment shall be arranged by the ~~Examinations Section~~ Student Administration Unit, in consultation with the student and the relevant Responsible Academic Officer, during the period set down for such assessments.
- 2.23.4 (a) In cases of alleged academic misconduct where 2.23.1(a) applies, the Examination Supervisor shall, as soon as possible, provide a written report to the ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit. The ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit, shall take immediate steps to contact the Coordinating Examiner and, after consultation, make a decision concerning any further action to be taken. If no further action is to be taken, the ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit, shall notify the student and the Examination Supervisor, if possible, at the conclusion of the examination.
- (b) If the ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit, considers it necessary to proceed with the matter, the Examination Supervisor shall be instructed to inform the student at the conclusion of the examination or as soon as possible thereafter that an allegation of academic misconduct has been made, and shall then note on the subject listing sheet that the student's examination paper has been sent to the ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit because of alleged academic misconduct.
- 2.23.5 The written report of the Examination Supervisor on the alleged academic misconduct shall be submitted without delay to the ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit, together with the student's examination paper or assessment task in question
- 2.23.6 The ~~Officer in Charge, Examinations Section~~ Examinations Co-ordinator, Student Administration Unit, shall then:
- (a) report the matter to the Registrar; and
- (b) send a copy of the report to the Dean of the Faculty and the Responsible Academic Officer.
- 3.3.7.1 A student who fails to complete all of the work prescribed for the higher degree:
- (a) in the case of a full-time student, within six semesters from the time of his/her registration as a Master's degree candidate; or

(b) in the case of a part-time student, within nine semesters from the time of his/her registration as a Master's degree candidate,

will only be permitted to continue with the approval of the ~~University Graduate School Board~~ Faculty Board. Maximum time allowed to complete a course shall not include periods of approved leave of absence.

3.3.7.2 Notwithstanding the provisions of Rule 3.3.7.1, the ~~University Graduate School Board~~ Faculty Board may discontinue the registration of a Master's degree candidate in less than the maximum time allowed, if the Faculty Board is dissatisfied with his/her progress.

3.3.10.2 A student readmitted to his/her former course shall have determined by the ~~University Graduate School Board~~ Faculty Board the maximum period of time in which the student shall be permitted to complete the course.

Margaret Connolly
Clerk to Council

UNIVERSITY OF TECHNOLOGY, SYDNEY

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Council resolved at meeting 01/4 (21.6.01):

COU/01/065

- .21 (a) that Rule 5.4, in the Rules of the University relating to Discipline and Appeals for Students, be amended as follows (amendment indicated as bold text):

5.4.6 (i) A person excluding a student under this Rule must notify the relevant Dean, **Director** or the Librarian of the exclusion not later than seven days after the exclusion takes place and send a copy of the notice to the student at the same time.

- (b) that the following new sub-Rule be inserted under Rule 5.4:

5.4.6 (iv) The Director will decide whether he or she should treat the notice as an allegation of breach of discipline. If he or she decides to do so, the Director will proceed in accordance with Rules 5.9 and 5.11. If the Director decides not to do so, the notice will be placed on the student's file and may be used in accordance with the Guidelines. The student will be notified of the action which is taken.

Margaret Connolly
Clerk to Council

UNIVERSITY OF TECHNOLOGY, SYDNEY

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Council resolved at meeting 01/4 (21.6.01):

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.3 that the following Rule be included in the General Rules of the University

G12 Official Publications

(1) Pursuant to clause 48(3) of the By-law, the Official Publications of the University shall be:

- (a) the UTS Calendar as published from time to time
- (b) the Faculty Handbooks as published from time to time.

(2) Published means published in a form including electronic versions, authorised in accordance with this Rule.

(3) From time to time the Registrar shall designate the version of each Official Publication which is the authorised published version of the Official Publication.

(4) Course requirements, including course structures, and arrangements for courses, which are published in the Official Publications of the University are authoritative as at the time of publication. As provided for in Rule 2.27.6, the University reserves the right to discontinue or vary course requirements and arrangements for courses at any time.

.4 that course and subject information provided to students and prospective students by Faculties and other areas of the University must be consistent with, cross referenced to, and, wherever possible linked on line to, the course and subject information published in the Official Publications of the University;

.5 that each subject, and the associated details about it to be included in the Official Publications of the University, must be approved by the relevant Faculty Board before publication of those details takes place;

[Note from the secretariat: points 4 and 5 above shall appear as notes to Rules G12.]

.6 that Rule 3.1.14 be included in the Rules of the University relating to Students Enrolled in all Award Courses, be renumbered as Rule 2.31, and amended as indicated (additions underlined, deletions ~~struckthrough~~):

2.31 ~~3.1.14~~ **Notification of Subject requirements**

Deans, or Responsible Academic Officers as appropriate, shall ensure that students are provided with a published written statement of all subject requirements and assessment procedures by the end of the third teaching week in each semester Teaching Period or the end of the first teaching week in other Teaching Periods. ~~In certain circumstances it is recognised that changes~~. If a change to subject requirements and/or assessment procedures ~~may~~ becomes necessary during a Teaching Period. ~~In such cases, the changes~~ change shall occur in consultation with the students concerned.

.7 that Rule 2.27.6 be amended as indicated (additions underlined, deletions ~~struckthrough~~):

~~On the recommendation of a Faculty Board, When~~ the Academic Board discontinues a course or may ~~approve~~ approve a revision of an existing course, ~~Such a proposal~~ the Board shall:

- (a) state the reasons necessitating such a change;
- (b) in the case of a revision of a course:
 - (i) ~~set out~~ specify the revised course structure; and

- (e) (ii) state whether students shall be given the option to complete the existing course or shall be obliged to transfer to the revised course; ~~and~~
- (c) in the case of a discontinuation of a course:
specify the period for which students enrolled in the course will be able to continue their studies in accordance with the existing course structure.

If students are required to undertake ~~the~~ a revised course, whether in connection with the discontinuation of a course or otherwise, the relevant Responsible Academic Officer, in consultation with the students, must provide a transitional or revised program to be completed by each student to satisfy the requirements of the ~~award~~ course.

Margaret Connolly
Clerk to Council