

Easy Online Police Check Application

1. Complete Online Form: <https://www.veritascheck.com.au/>

You will need to fill in details such as all names you have been known by, 5 years of residential address history, date and place of birth and contact details.

Below is a guide for some of the questions you will be asked

- Position title: Nurse - Student Placement
- Proposed place of work: Hospital
- Location of work: Sydney, NSW
- Contact with children and/or vulnerable groups: Supervised

Price

- Volunteer (this is fine for student placements) \$23.00

Hard Copy Certificate: please ensure you pay the additional \$9.95 for a hard copy certificate. Facilities can request this document prior to and at any time during your placements. Therefore, please keep this certificate safe with your verification documents.

*You do not need to request to have a digital copy forwarded to your employer/organisation. Veritas will send you a pdf version of your Police Check.

2. Upload Certified ID

You must upload a recent photograph of yourself (less than one hour old) as well as [four identity documents](#) with your completed form to confirm your identity:

- one commencement document to confirm your birth in Australia or arrival in Australia
- one primary and two secondary documents to show the use of your identity in the community

The commencement and primary documents provided must include a photo of you. If your commencement and primary documents do not include a photograph you must submit a passport-style photograph certified by a person listed in Schedule 2 of the Statutory Declarations Regulations 1993 (Cth).

3. Receive your Police Check

As soon as Veritas receives your results they will be emailed to you instantly.

On average, 70% of application results are returned within 24 hours. In some cases, Australian Criminal Intelligence Commission (ACIC) can flag applications as requiring further review. These applications may take up to 10 business days to complete.

Veritas Check will retain Police History Information for 12 months. As a Australian Criminal Intelligence Commission (ACIC) requirement, all Police History Information is destroyed after 12 months. You are able to obtain a copy of your Police Check results within 12 months of issue, after this period, a new Police Check application will be required.