

# Australia Awards Scholarships (AAS) Establishment Allowance & Stipend Bank Account Details Form



CRICOS provider code 00099F

Please print clearly to ensure your stipend reaches your bank account. **Incomplete applications will result in delays.** Students must complete and personally sign on this form. Signature must match official signature on passport.

## Section 1. YOUR PERSONAL DETAILS (as shown on passport)

Family Name:	Given Names:
Email:	Contact Number:

### AAS conditions and usage of establishment allowance

The establishment allowance is a one-off allowance provided to each new awardee on arrival in Australia when they commence their scholarship to contribute to their start-up costs. UTS will provide you with an Establishment Allowance on arrival and a fortnightly Contribution to Living Expenses (CLE)/stipend.

- You are responsible for the use of these funds to pay your own living expenses, including but not limited to:
  - initial and long term accommodation costs, rental bonds;
  - daily travel to and from your place of study;
  - ongoing costs of living and study e.g. food, furniture, textbooks, clothing;
  - costs of medical services not covered by the Overseas Student Health Cover (OSHC);
  - all costs associated with any family members who visit or accompany you to Australia, including OSHC for family members;
  - all costs associated with critical incidents involving family members;
  - costs of any legal services;
  - study materials, laboratory coats;
  - all costs related to any visa extension that may be necessary.
- No re-establishment allowance is paid when an awardee transfers between institutions, or returns from a period of suspension.
- The establishment allowance is paid in a lump sum to give you the flexibility to use it at your discretion and not for you to send it to your home country. Please note that there is no advance establishment allowance and/or stipend payment from UTS. It is your responsibility to use the money responsibly and manage it properly.
- Awardees should come prepared with funds (*in Australian dollars*) to ensure you have enough money to cover any costs that may be incurred before you receive your establishment allowance. Awardees should note that it may take a number of days for the bank to process the institution's establishment allowance payment.

## Section 2. YOUR BANK ACCOUNT DETAILS

Name of Bank :	Branch Number (BSB) :
Branch Name & Address :	Account Number :
Full Name in which account is held :	

### AAS conditions and usage of Contribution to Living Expenses (CLE)/Stipend

- CLE is paid to awardees to assist in meeting everyday living costs such as transport, accommodation, stationery, food, entertainment, etc. You are responsible for managing all your expenses in Australia including the expenses of any family members.
- The first CLE payment will be paid into your nominated bank account on the first available pay day after your arrival.  
Note: Your first CLE payment is dependent on when you return this form to the UTS International Sponsored Students Team.
- Following the initial payment, CLE will be made in accordance with UTS's fortnightly payment periods, which will be paid in arrears by UTS at a rate determined by AAS. DFAT reviews the payment rate regularly.
- Entitlement to the CLE commences on your date of arrival in Australia, which must be no more than 14 days prior to commencement of your Introductory Academic Program (IAP), and ceases five days after you complete your scholarship program. For coursework students, this is five days after official final examination results are released. For research students, this is five days after the submission of their thesis. For awardees departing before the release of their academic results, or for those who will be completing their thesis from their home country, CLE will cease five days after their departure from Australia.
- CLE payments continue during: public holidays; semester breaks; periods of fieldwork under the scholarship; reunion visits to your home country; up to six weeks if you are hospitalised or detained.
- CLE payments will not be made: during periods of scholarship suspension; if you are convicted of a criminal offence; after six weeks of you being hospitalised or detained.
- The CLE is currently income tax exempt. You should refer to the Australian Taxation Office website (ATO) for information on Australian tax laws ([www.ato.gov.au](http://www.ato.gov.au)). You need to obtain a tax file number from the ATO for banking purposes and for cases where you seek employment.
- AAS strongly advises students not to work during semester times as this may compromise your responsibility to focus on your academic progress. If you choose to work during semester, you should ensure it does not impact on your ability to fully apply yourself to your study.
- AAS does not cover the cost of transporting personal effects or excess baggage.
- Awardees must notify institutions immediately if there is an overpayment of the CLE payments. In this case, the awardee must make arrangements to repay the overpayment amount to the institution immediately. Failure to do so will be considered as an act of fraud.

I declare and ensure that I have read and understood the Australia Awards Scholarships Policy Handbook for full details and comply with the scholarship and its conditions as per my contract with the Commonwealth of Australia. I declare and confirm that I have read, understood and agree to the establishment and CLE conditions.

Full Name	Signature	Date
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## OFFICE USE ONLY

### Section 3. UTSI TO COMPLETE SCHOLARSHIP INFORMATION (*Stipend is tax exempt*)

UTS Student Number:	Awardee Arrival Date:	End Date:
Establishment Allowance to be charged to: 02-644010-120-0264019-70120	Authorized by:	UTSI

### Section 4. FSU TO COMPLETE

Actioned by	Date
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