

AUSTRALIA AWARDS SCHOLARSHIPS (AAS) SUPPLEMENTARY ACADEMIC SUPPORT (SAS) APPLICATION FORM



CRICOS provider code 00099F

UTS has a contract for provision of training services to Australia Awards Scholarships (AAS) students. SAS is funded by AAS where it is essential to the student's success (passing of subject/s including completion of thesis). This is beyond the normal assistance provided by the University.

Email completed form to: **UTS International Sponsored Students Team** – sponsored.student@uts.edu.au

**COMPLETED FORMS MUST BE SUBMITTED TO UTS INTERNATIONAL SPONSORED STUDENTS TEAM AT LEAST 4 WEEKS PRIOR TO ACTIVITY DATE.
INCOMPLETE OR LATE APPLICATIONS WILL DELAY PROCESSING OR BE REJECTED.**

1. YOUR PERSONAL AND COURSE DETAILS

UTS Student Number	<input type="text"/>	Family Name:	<input type="text"/>
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Mobile	<input type="text"/>	Given Name:	<input type="text"/>
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Subject Number	<input type="text"/>	Subject Name:	<input type="text"/>
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Please provide a description of problem or area of difficulty or for thesis editing.

Declaration: I declare that the reason(s) stated above in requesting assistance are true and correct and I have read and understood the Australia Awards Scholarships Policy Handbook and comply with the scholarship conditions and usage of Supplementary Academic Support (SAS).

Full Name of student

Signature and Date

AAS conditions and usage of SAS

- A limited amount of SAS (also referred to as 'tutorial assistance') is available where such assistance is determined by UTS as being essential to avoiding potential failure
- Awardees wanting to access the supplementary academic support (SAS) funds must contact the UTS International Sponsored Students Team and gain approval for the use of these funds prior to any bookings/payments being made.
- UTS may arrange SAS in the form of: (a) individual tutorial assistance or academic support; (b) group tutorial sessions (e.g. supplementary computer training) when a number of students are experiencing similar difficulties; and (c) thesis editing (but not word processing)
- Supplementary academic support is accrued at \$500 every six months. Unused funds for completed semester/s will be rolled over
- The funds cannot be expensed in advance (e.g. if an activity happens during the first semester of a scholarship, the associated costs cannot exceed the actual accrued amount of \$500).
- UTS will monitor the provision of SAS, particularly the performance of individual tutors and the progress of students receiving SAS
- SAS for ALA scholars can only be funded from their Study Enrichment Allowance (SEA)
- You must ensure that you have read and understood the Australia Awards Scholarships Policy Handbook for full details and comply with the scholarship and its conditions as per your contract with the Commonwealth of Australia.

2. FACULTY ACADEMIC SUPERVISOR/COURSE COORDINATOR/SUBJECT COORDINATOR RECOMMENDATION

I believe the student has the commitment and capacity to succeed in this subject. I recommend the student to be engaged for _____ hours (maximum 10 hours per approval for tutorial) for the purpose of providing SAS/thesis editing.

Full Name of Faculty Academic Supervisor/Course Coordinator/Subject Coordinator

Signature

Date

Is tutor/editor current staff at UTS?	NO / YES	If yes, UTS staff number	<input type="text"/>	Mobile	<input type="text"/>
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Tutor Family Name (Mr / Ms):	<input type="text"/>	Tutor Email:	<input type="text"/>
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Tutor Given Name:	<input type="text"/>
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Tutor Qualification 1:	<input type="text"/>	Tutor Qualification 2:	<input type="text"/>
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OFFICE USE ONLY

3. UTS INTERNATIONAL (INTERNAL USE)

The rate of payment adopted for SAS/thesis editing is in accordance with UTS Human Resources Schedule 2, Rates of Pay as for Casual Professional Staff under HEW Level 1 Step 1.

Number of face-to-face hours approved	<input type="text"/>	Total Cost (Plus Salary On-Cost) = \$	Comments
Has the student had previous SAS? Yes / No	<input type="text"/>	Budget used \$	
Approved? Yes / No	<input type="text"/>	Budget available \$	