

UTSHELPS

AUTUMN 2025 Program

Updated 14 January

ASSIGNMENT WRITING ASSISTANCE

What we do: help you get started and offer advice and feedback on your writing and assignment drafts.

What we do not do: offer content advice, proof read or rewrite, indicate your potential mark or grade.

For more information: tinyurl.com/assignment-advice

Assignment Chat

Assignment Chat is your first stop! Drop in to ask questions about your studies and assessments, on campus or online!

Campus sessions: No appointment required! (UG and PG)

| Location | Dates | Time |
|------------------------------|------------------------------------|------------------|
| HELPS Office (CB01.05.25) | Week 2- 13 (starts on 24th Feb) | Mon - Fri 11-5pm |

PG Online chat: (booking required)

| Location | Dates | Time |
|---|-------------------------------------|-----------------|
| Book here: tinyurl.com/pg-drop-in | Week 3 – 12 (start on 4th March) | Tue + Wed 5-7pm |

For more information: tinyurl.com/Assignment-Chat

One to One Consultation

A one to one consultation may be booked to:

- Discuss an assignment draft, e.g. its structure and coherence; if it has addressed the assessment criteria,
- Address a number of grammar or referencing issues that require assistance,
- Explain how to edit your own writing.

Online Assignment Review

Students receive written & video feedback on their draft via email. Feedback may include advice on:

- Structure and argument
- Style and expression
- Grammar

Remember, we are not able to 'fix' or 'rewrite' your draft. Instead we will show you how you can learn to do it yourself.

To book a consultation or assignment review, drop in to CB01.05.25, ring (02) 9514 9733 or email helps@uts.edu.au

Register with HELPS to book consultations, workshops and receive updates!

helps-booking.uts.edu.au

ONLINE SELF-HELP RESOURCES

Essential Academic Learning Skills

An online self-learning guide to essential academic skills, including annotated sample assignments.

For more information: tinyurl.com/self-help-resources

ENGLISH SPEAKING PRACTICE

One to one and group sessions to help you practice speaking English and meet new people.

Conversations @ UTS

Weekly group speaking practice sessions led by an experienced English speaking volunteer.

HELPS Buddy Program

International students can meet weekly with a local student or staff volunteer for one to one speaking practice and language exchange!

TalkFest on Fridays

English speaking festival of discussion groups, games and speed-friending. Fridays from week 3. Pizza for afternoon tea included!

For more information and schedules:

tiny.one/englishspeaking

HELPS VOLUNTEERS

HELPS Volunteers develop new skills, make a difference in the lives of other students and meet a diverse range of people.

Join our volunteer program and help other UTS students!

For more information: tinyurl.com/volunteer-helps

HELPS U:PASS

Save time, improve your grades and make new friends! U:PASS study sessions are on campus and online.

For U:PASS schedules and registration links:

www.uts.edu.au/UPASS or email upass@uts.edu.au.

CONTACT HELPS

Building 1, Level 5, Room 25

T: (02) 9514 9733

E: helps@uts.edu.au

 / UTSHELPS

WORKSHOPS: ON CAMPUS & ONLINE

Workshops are free of charge. For more information about the topics, please visit www.helps.uts.edu.au

- ✓ Register online before you attend: <https://careerhub.uts.edu.au/s/uts-helps/events/filter/987>
- ✓ For online sessions, you will receive an email with an invitation Zoom link when registration is confirmed.
- ✓ For on campus sessions, head to the location listed next to the time.

HELPS Academic Skills Workshop Schedule**How to Study Effectively**

| | | | |
|-----|--------|---------------|-------------|
| Mon | 24 Feb | 15:00 – 16:00 | CB01.05.01 |
| Thu | 20 Mar | 17:30 – 18:30 | Zoom Repeat |

How to Analyse and Plan Your Assignments

| | | | |
|-----|--------|---------------|-------------------|
| Tue | 25 Feb | 12:00 – 13:00 | Zoom |
| Wed | 12 Mar | 15:00 – 16:00 | CB01.05.01 Repeat |

How to Write an Essay

| | | | |
|-----|--------|---------------|-------------|
| Wed | 26 Feb | 15:00 – 16:00 | CB01.05.01 |
| Thu | 27 Mar | 17:30 – 18:30 | Zoom Repeat |

How to Write in Academic style

| | | | |
|-----|--------|---------------|-------------|
| Thu | 27 Feb | 17:30 – 18:30 | Zoom |
| Tue | 8 Apr | 12:00 – 13:00 | Zoom Repeat |

How to Present Arguments in Your Assignment

| | | | |
|-----|--------|---------------|-------------|
| Fri | 28 Feb | 15:00 – 16:00 | Zoom |
| Thu | 24 Apr | 17:30 – 18:30 | Zoom Repeat |

How to Manage Course Readings and Make Notes

| | | | |
|-----|--------|---------------|-------------|
| Mon | 3 Mar | 15:00 – 16:00 | CB01.05.01 |
| Tue | 11 Mar | 12:00 – 13:00 | Zoom Repeat |

How to Write a Literature Review

| | | | |
|-----|-------|---------------|------|
| Tue | 4 Mar | 12:00 – 13:00 | Zoom |
|-----|-------|---------------|------|

How to Give an Excellent Presentation

| | | | |
|-----|-------|---------------|-------------|
| Wed | 5 Mar | 15:00 – 16:00 | CB01.05.01 |
| Thu | 8 May | 17:30 – 18:30 | Zoom Repeat |

How to Think and Write Critically

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|-----|-------|---------------|-------------------|
| Thu | 6 Mar | 17:30 – 18:30 | Zoom |
| Wed | 9 Apr | 15:00 – 16:00 | CB01.05.01 Repeat |

How to Avoid Plagiarism

| | | | |
|-----|-------|---------------|-------------|
| Fri | 7 Mar | 15:00 – 16:00 | Zoom |
| Thu | 1 May | 17:30 – 18:30 | Zoom Repeat |

How to Write a Report

| | | | |
|-----|--------|---------------|-------------|
| Mon | 10 Mar | 15:00 – 16:00 | CB01.05.01 |
| Tue | 22 Apr | 12:00 – 13:00 | Zoom Repeat |

How to Improve your sentence structure

| | | | |
|-----|--------|---------------|-------------------|
| Thu | 13 Mar | 17:30 – 18:30 | Zoom |
| Wed | 23 Apr | 15:00 – 16:00 | CB01.05.01 Repeat |

How to Paraphrase, Summarise & Quote in your Assignments

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|-----|--------|---------------|-------------|
| Fri | 14 Mar | 15:00 – 16:00 | Zoom |
| Thu | 3 Apr | 17:30 – 18:30 | Zoom Repeat |

How to Prepare for Your Exams

| | | | |
|-----|--------|---------------|-------------------|
| Mon | 7 Apr | 15:00 – 16:00 | CB01.05.01 |
| Thu | 10 Apr | 17:30 – 18:30 | Zoom Repeat |
| Mon | 12 May | 15:00 – 16:00 | CB01.05.01 Repeat |
| Thu | 15 May | 17:30 – 18:30 | Zoom Repeat |

REGISTER FOR WORKSHOPS HERE:

