

	Monday 15:00-16:00 On Campus (CB01.05.01)	Tuesday 12:00-13:00 Online via Zoom	Wednesday 15:00-16:00 On Campus (CB01.05.01)	Thursday 17:30-18:30 Online via Zoom	Friday 15:00-16:00 Online via Zoom
Week 2	24 Feb How to Study Effectively	25 Feb How to Analyse and Plan Your Assignments	26 Feb How to Write an Essay	27 Feb How to Write in Academic Style	28 Feb How to Present Arguments in your Assignments
Week 3	3 Mar How to Manage Course Readings and Make Notes	4 Mar How Write a Literature Review	5 Mar How to Give an Excellent Presentation	6 Mar How to Think and Write Critically	7 Mar How to Avoid Plagiarism
Week 4	10 Mar How to Write a Report	11 Mar How to Manage Course Readings and Make Notes (R)	12 Mar How to Analyse & Plan your Assignments (R)	13 Mar How to Improve your Sentence Structure	14 Mar How to Paraphrase, Summarise & Quote in your Assignments
Week 5	17 Mar	18 Mar	19 Mar	20 Mar How to Study Effectively (R)	21 Mar
Week 6	24 Mar	25 Mar	26 Mar	27 Mar How to Write an Essay (R)	28 Mar
Week 7	31 Mar	1 Apr	2 Apr	3 Apr How to Paraphrase, Summarise & Quote in your Assignments (R)	4 Apr
Week 8	7 Apr How to Prepare for Your Exams	8 Apr How to Write in Academic Style (R)	9 Apr How to Think and Write Critically (R)	10 Apr How to Prepare for Exams (R)	11 Apr
STUVAC (14 – 18 Apr)					
Week 9	21 Apr	22 Apr How to Write a Report (R)	23 Apr How to Improve your Sentence Structure (R)	24 Apr How to Present Arguments in your Assignments (R)	25 Apr
Week 10	28 Apr	29 Apr	30 Apr	1 May How to Avoid Plagiarism (R)	2 May
Week 11	5 May	6 May	7 May	8 May How to Give an Excellent Presentation (R)	9 May
Week 12	12 May How to Prepare for Your Exams (R)	13 May	14 May	15 May How to Prepare for your Exams (R)	16 May

*(R) = repeat session

<p>How to Analyse and Plan Your Assignments</p> <ul style="list-style-type: none"> • How to unpack an assignment question • Understanding the marking criteria • How to plan from start to finish 	<p>How to Avoid Plagiarism</p> <ul style="list-style-type: none"> • What is plagiarism and academic integrity? • Strategies for avoiding plagiarism • Resources for developing academic writing skills 	<p>How to Give Excellent Presentations</p> <ul style="list-style-type: none"> • How to structure a presentation • Effective use of visual aids • Targeting your audience • Use of body language and non-verbal communication 	<p>How to Improve your Sentence Structure</p> <ul style="list-style-type: none"> • Strategies for correcting common writing problems, including: <ul style="list-style-type: none"> ○ Sentence structure ○ Grammatical errors ○ Lack of evidence to support claims 	<p>How to Manage Course Readings & Make Notes</p> <ul style="list-style-type: none"> • How to manage your readings • How to read academic texts such as journal articles • How to read efficiently and critically • How to make notes while reading for assignments or exam revision
<p>How to Paraphrase, Summarise & Quote in your Assignment</p> <ul style="list-style-type: none"> • Learn when and to paraphrase, summarise and quote • Learn how to use other people's words correctly • Use reporting verbs effectively 	<p>How to Prepare for Your Exams</p> <ul style="list-style-type: none"> • How to revise and prepare for your exams • Different exam question types and how to answer them • How to plan strategically so you can perform well in exams 	<p>How to Present Arguments in Your Assignment</p> <ul style="list-style-type: none"> • What is an argument in the academic context? • What is a strong and sound argument? • How to evaluate, synthesise and present evidence from your sources 	<p>How to Study Effectively</p> <ul style="list-style-type: none"> • A practical session on exploring evidence-based strategies for studying effectively at university • How to deal with procrastination • Learn about useful tools and resources you can use to help with your studies 	<p>How to Think and Write Critically</p> <ul style="list-style-type: none"> • What it means to think, read and write critically in an academic context • Analysing examples of critical writing • Using your academic voice
<p>How to Write in Academic Style</p> <ul style="list-style-type: none"> • Characteristics of academic writing • Understanding lecturers' expectations • Where to find resources to help you with academic writing 	<p>How to Write an Essay</p> <ul style="list-style-type: none"> • Essay structure • Effective introductions, body paragraphs and conclusions • Linking your ideas effectively • The process of essay writing 	<p>How to Write a Literature Review</p> <ul style="list-style-type: none"> • How to review literature in a systematic manner • How to structure a literature review • How to integrate ideas in a literature review 	<p>How to Write a Report</p> <ul style="list-style-type: none"> • Report types • Reports vs essays • Report structure and components • Use of tables and figures • Appendices 	

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